

Moose Lake Area Fire Protection District

600 Hwy 73

Moose Lake Minnesota 55767

Official Minutes for the Regular Meeting of the Fire District

6:30pm Tuesday, February 11, 2025 Fire Hall Conference Room

The meeting opened by Chair Steve Aldrin at 6:30 pm. Fire District Board Members present were Steve Aldrin, Guyal Nelson, Walt Lower and Jeff Kirk. Jon Lund was absent. Others in attendance were Fire Chief Joyce Hibke, Assistant Chief Corey Hibke, Captain Mike Chambers, Second Lieutenant Steve Trenhaile, Secretary Jim Michalski, Relief Association Chad Davidson and Dan Hattenberger.

Agenda: A motion was made by Nelson and seconded by Kirk to approve the Agenda.
The motion passed unanimously.

Minutes: A motion by Lower and seconded by Nelson to approve the January Reorganizational and Board Meeting minutes.
The motion passed unanimously.

Treasurer's Report: Nelson reviewed the Treasurer's Report and Check Register. A Motion was made by Lower and seconded by Kirk to approve the Treasurer's Report and Check Register.
The motion passed unanimously.

Old Business:

- Aldrin typed up and explained information for Services In Kind. 1,584 square feet for police area, fire and police square feet total is 10,824 square feet. Rental value of PD is approximately \$2,500 per month not including utilities. Percentage of police use is 14.9% of the whole building, subtract the 5% the City pays, approximately a third of the PD area. This should be a value of \$1,650 owed to the District per month for a total of \$19,800 per year. Power bill in the winter runs about \$900 per month. The fire district heats with gas not electricity and estimate \$350 of that is PD usage. Approximate percentage of runs the city gets per year is about 52%, Moose Lake Township is 17.5%, Windemere Township is 28.5% and Silver Township is 2%. The value of the city is about 49% of the tax levy. The Township of Moose Lake is about 51% of the tax levy. Windemere and Silver is contract. The city portion of the levy is approximately \$89,965, Moose Lake Township portion is approximately \$93,279, Silver Township portion is approximately \$6,690. The District supplies equipment not needed to service the rest of the district which is the ladder truck. The city gets the benefit of being in the area for lower cost fire insurance since fire district is in city limits. This does not cover the out laying areas of the townships. Nelson also brought up they pay to the City general fund each month and can tell when the Police Department is in use as the electric goes up. Lower will pass a copy along to the City. Lower said a representative from the City will come to the March meeting and that the City has 2022-23, 2024 winter figures and will keep track of 2025 and 2026 figures. Lower said the garbage is \$62.50 per month that the City pays. Lower said the Lease Agreement ends in 2029. Nelson said they will have the Lease paid off in 2027. Davidson suggest the off peaked be turned on at the police side offices. There was discussion if it would be feasible to have own plow truck. City is \$70 per snow event and \$30 for ice removal. City should also be shoveling and they have not done so this winter. All exits and sidewalk should be shoveled. Fire fighters have been shoveling.

New Business:

- Audit: Nelson reported the Audit is with the CPA.

- Insurance: Nelson reported they have not received an invoice from the League of Minnesota Cities yet. Invoice will be approximately \$11,000. Motion was made by Kirk and seconded by Aldrin to pay the invoice once received and not wait until next meeting. The motion passed unanimously.
- Future Agreement with City: Discussion above in old business.

Township Information:

- Windemere Township – No report.
- Silver Township – No report.

Department Report:

- Chief – Nothing to report. Nelson told J. Hibke her computer will be in this week.
- Assistant Chief – C. Hibke reported they interviewed Zach Rogers and he completed his physical. Motion by Nelson and seconded by Kirk to add Zach Rogers on the Department. The motion passed unanimously.
Received an email with a more detailed price on a new rescue truck for body and chassis only is \$434,600 and another \$100,000 for equipment to be added to the truck. This truck will take two years to build. To get this price locked in, payment of approximately \$80,000 would be needed. They plan to meet with the company and have more details that will be provided at the March meeting. Nelson will talk to the Bank about truck loan.
- Captain Chambers reported that this weekend four will be at school in Detroit Lakes. Jake Griffin has completed EMR training. CO gas monitor training is this month. Come spring the department would like loads of class five spread in the impound lot to be able to use that lot for trainings and not use and abuse the parking lot.
- First Lieutenant – Hattenberger reported that the turn out gear came in the wrong color and vendor is working with the manufacturer on correcting this.
- Second Lieutenant – Trenhaile ordered batteries for portables and also order a new base for the dispatch room. Also purchased two new batteries for the EMR rig from Complete Auto.
- Secretary – Michalski read over the Run Report.
- Relief Association – Davidson stated they have started to prepare for the gun raffle and will again sell tickets at the Carlton County Fair. Davidson also asked about the contributions. Nelson said they discussed this last year and the Board can set the contributions and was in last year's budget to put \$1,000 towards hourly salaries. It is more money for fire fighters when go on calls.

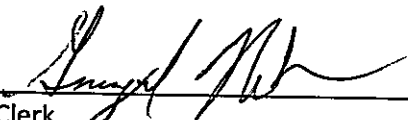
Upcoming Meetings:

- Board Meeting, Tuesday, March 11, 2024 at 6:30 pm.

A motion was made by Nelson and seconded by Lower to adjourn the meeting at 7:10 pm.

Respectfully submitted,


Board Chair
Steve Aldrin


Clerk
Guyal Nelson