

**Moose Lake Area Fire Protection District**

600 Hwy 73

Moose Lake Minnesota 55767

**Official Minutes for the Regular Meeting of the Fire District**

6:30pm Tuesday, September 10, 2024 Fire Hall Conference Room

The meeting opened by Chair Steve Aldrin at 6:30 pm. Fire District Board Members present were Steve Aldrin, Guyal Nelson, Jon Lund, Walt Lower and Jeff Kirk. Others in attendance were Chief Jim Michalski, Captain Steve Trenhaile, Assistant Chief Corey Hibke, Second Lieutenant Joyce Hibke, Dan Hattenberger, Chad Davidson, Kent Johnson, Tony Bakhtiari of Windemere Township and Recording Secretary Cathleen Troskey.

**Agenda:** A motion was made by Nelson and seconded by Lower to approve the Agenda. The motion passed unanimously.

**Minutes:** A motion by Lower and seconded by Nelson to approve the August minutes. The motion passed unanimously.

**Treasurer's Report:** Nelson reviewed the Treasurer's Report and Check Register. A Motion was made by Lower and seconded by Kirk to approve the Treasurer's Report. The motion passed unanimously.

**New Business:**

- Use of Police Department – Discussion about the In-Kind Services. Kirk received an email with attachment. Nelson did some research and that part of the building has a going rate of \$1,600 to \$2,000 for rent and believes need other quotes for snow plowing. Fire Department does not accumulate much trash and believes it should be separate. Mowing should fall on the City as the pond is theirs that they are mowing now. Nelson said we need to check out which way we are going to go with electrical. Kirk spoke about plowing and shoveling services and if the number of events is average. Nelson shovels the sidewalk many times when he comes to fire hall as do other fire department members. Lund would like to see more data other than the 22-23 data received. All agreed. Kirk would like to set up some ground rules on building use such as the meeting room and want it in writing. Lower will sit down with the City and ask for more data.
- Land – Received appraisal from Moffatt Appraisals on the land. Background search and paperwork is currently being worked on and the District will be paying the closing costs as the land is being donated.
- CPR & AED – Kent Johnson spoke about CPR/AED training. They now have 4 adults and 4 infants, AED trainers and a Rescue Randy. The goal is to do some community training. Kirk stated this training will be good PR for the fire department and that fire fighters should be compensated for their time and training.
- Levy & Budget – Nelson provided a copy of the budget and will need a cost of living adjustment of about 2%. Preliminary levy will be set at 5%. A Motion was made by Nelson and seconded by Kirk to set the levy at 5%. The motion passed unanimously. Nelson talked with the Auditor's about the Budget as it is off because of the donations for the CPR items, but the Budget is looking good. Nelson will check with Auditor's to see if we need a special line budget for CPR training.

#### **Old Business:**

- Kirk asked about Windemere Township renewal of contract. Nelson said it will need to be renewed this year. Bakhtiari had turned in an invoice for the renewal. Nelson and Bakhtiari will sit down and meet before the next meeting.
- Relief Benefit – Nelson made a motion to move to \$3,200 year and second by Kirk. The motion passed unanimously.

#### **Tabled:**

- **By Laws** – Nothing to report.
- **Future agreement with City** – Nothing to report.

#### **Township Information:**

- **Windemere Township** – No report.
- **Silver Township** – No report.

#### **Department Report:**

- **Chief** – No report.
- **Assistant Chief** – C. Hibke met with custom fire today and went through what they are looking for in a truck and fully equipped would cost around \$500,000. It takes two years to build from the date of order. A new truck would replace truck 444 which is 20 years old. Nelson said the bank is willing to work with them for financing.
- **Captain** – Trenhaile spoke about CPR training for the fire department this month. EMR refresher is in October. Have been doing in-house training. Blue Fire Training will start up again in October. \$160 visa was the batteries we bought for the Annie's. The batteries were replaced in the AED's. We had sent in the gas detectors to be fixed. Received DNR grant for \$2,000. Trenhaile is working on an Essentia Community Grant. Fire Prevention Week is the 1<sup>st</sup> week in October. Trenhaile will reach out to Moose Lake School to have it at the Fire Hall.
- **First Lieutenant** – No report.
- **Second Lieutenant** – J. Hibke reviewed the run and call reports.
- **Relief Association** – Davidson reported the golf tournament is Friday and has room for a couple more teams to sign up.

#### **Upcoming Meeting:**

- Tuesday, October 15, 2024 at 6:30 pm in the Fire Hall Conference Room.

A motion was made by Nelson and seconded by Kirk to adjourn the meeting at 7:20 pm.

Respectfully submitted,

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Board Chair  
Steve Aldrin

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Clerk  
Guyal Nelson