

**Moose Lake Area Fire Protection District**

600 Hwy 73

Moose Lake Minnesota 55767

Official Minutes for the Regular Meeting of the Fire District  
6:30pm Tuesday, March 12, 2024 Fire Hall Conference Room

The meeting opened by Chair Steve Aldrin at 6:30 pm. Fire District Board Members present were Steve Aldrin, Gual Nelson, Jeff Kirk and Jon Lund. Walt Lower was absent. Others in attendance were Chad Davidson, Jim Michalski, Joyce Hibke, Steve Trenhaile, Dan Hattenberger, recording secretary, Cathleen Troskey and two visitors, Phil Etner and Ellissa Owens.

**Agenda:** A motion was made by Nelson and seconded by Lund to approve the Agenda to be amended to include City business and utilities under Old Business.

The motion passed unanimously.

**Minutes:** A motion by Nelson and seconded by Kirk to approve the February Minutes and Special Meeting Minutes.

The motion passed unanimously.

**Treasurer's Report:** Nelson reviewed the Treasurer's Report and Check Register. A Motion was made by Lund and seconded by Kirk to approve the Treasurer's Report.

The motion passed unanimously.

**Old Business:**

- Public Works Superintendent, Phil Etner spoke at the meeting about the law enforcement office space that the utilities and in-floor heat are separate from the fire hall. Etner spoke that he was unaware that Nylund was giving an estimate and Region Electric was going to give an estimate and record the usage of the power for the office end of the building to see what that looks like and what we do going forward. Etner provided a plan set for the building and it shows the direct wiring for the office side of the building. Copies of plan set were handed out at meeting.
- City Administrator Ellissa Owens spoke that once estimates are received to have further dialog to what it looks like and have it all metered separate from the hallway north. Owens questioned if the in-floor heat was sufficient enough for the building. Davidson indicated there are two zones on the fire side that have burnt off and it's all the same wiring. Owens said they will share information as it all comes in and having two quotes is a good thing for assessment. Owens also spoke about the certain office space that is desired back by the fire district and that office space is not included with the diagram exhibit with Carlton County. The fire district can have that office space back.

**New Business:**

- None.

**Township Information:**

- Windemere Township – No report.
- Silver Township – No report.

**Department Report:**

- **Chief** – Received a letter of resignation dated March 11, 2024 from Jeremy Crowell. A motion was made by Nelson and seconded by Kirk to accept Crowell's resignation. The motion passed unanimously.  
Two more applications have been received and interviews will be held.
- **Assistant Chief** – No report.
- **Captain/Training Officer** – Trenhaile stated trainings have been going good. End of the month there will be a warrior weekend at the fire hall overnight. They will make sure dispatch is aware of this training. Trenhaile is also going to sit down with Minnesota Representative Fire Training Board and go over some of the training funds that have been received from the State. Trenhaile needs copy of invoice/payment for Blue Fire for reimbursement.
- **First Lieutenant** – Hattenberger reported everyone is up to speed and gear is all set.
- **Second Lieutenant** – J. Hibke read run report.
- **Relief Association** – Davidson reported need to get the month of service turned in by end of the month.

**Upcoming Meetings:**

- Board Meeting, Tuesday, April 9, 2024 at 6:30 pm.

A motion was made by Nelson and seconded by Kirk to adjourn the meeting at 6:49 pm.

Respectfully submitted,

  
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Board Chair  
Steve Aldrin

  
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Clerk  
Guyal Nelson