

**Moose Lake Area Fire Protection District
600 Hwy 73
Moose Lake, Minnesota 55767
Official Minutes for the Regular Meeting
Tuesday, July 9, 2024**

Fire District Board Members present: Steve Aldrin, Guyal Nelson, Jeff Kirk, Jon Lund, and Walt Lower III.
Firefighters present: Chief Jim Michalski, Assistant Chief Corey Hibke, Second Lieutenant Joyce Hibke, Steve Trenhaile.
Others present: Tony Bakhtiari, Windemere Township, Kimberly Wesley, Substitute Recording Secretary.

The meeting was called to order by Steve Aldrin at 6:30 p.m.

Agenda: Nelson motioned and Lower seconded for approval of the agenda. The motion passed unanimously.

Minutes: Lower motioned and Lund seconded for approval of the June minutes. The motion passed unanimously.

Treasurer's Report: Nelson reviewed the Treasurer's Report and Check Detail. Lower motioned and Kirk seconded for approval of the report. The motion passed unanimously.

New Business:

- **Audit:** Board members were asked to read through the audit booklet provided. The information is similar to past audits. The auditor will visit when they are in the area again to avoid further expenses for travel.
- **Use of Police Department:** Nelson indicated he would like to see the locks changed soon. Highway Patrol members and other law enforcement agencies have been using the building. It would be helpful to be made aware of who is using the building and when. Kirk wondered if any compensation was offered for use of the building. Michalski reminded of the need for a key to access that side of the building for maintenance purposes. Trenhaile affirmed that it was essential for winterizing to prevent burst pipes and water damage. Kirk added that a key was needed for emergencies as well. Michalski shared that the Knox Box system should be happening soon.

Lower shared there is a meeting on July 22, 2024 to discuss the sheriff's department taking over for the police department. It will then go to Carlton County. If approved, it could begin as early as August 1, 2024.

Old Business:

- **Services in Kind Letter:** It has been determined there is no past letter to be found. Trenhaile inquired if a letter was needed. It was suggested that costs for the services provided by the city be explored. Lower indicated the services were snow plowing, grass cutting, garbage and water. Nelson shared the only grass was by the drainage pond and wondered if a separate agreement could be reached with the city. Kirk estimated the mowing may run approximately \$3,000/year, and snow plowing may run \$6,000/year. Lower added that a dumpster from Nordstrom's Sanitation ran about \$127/month.

Tabled:

- **By-laws:** Lund and Aldrin agreed to meet at the end of July to discuss the new by-laws.
- **Future Agreement with City:** Kirk recommended deciding what the MLAFD wants from the agreement and having the City of Moose Lake do the same, then call a full meeting to discuss the options. He cautioned to include who would be responsible for any additional costs in the case of an emergency at the fire district building.

Township Information: Bahtkari had nothing to report.

Chief Report: Michalski reminded everyone of the Steak Fry on July 13th, from 4 until they are sold out. He shared that the prison gifted an ice machine to the fire department. He will be ordering fire prevention materials for the county fair.

Michalski asked the MLAFD to contribute half the cost of the booth at the Carlton County Fair. Nelson motioned and Kirk seconded the motion for approval of the cost. The motion passed unanimously.

Firefighter Reports: Trenhaile reported that training reimbursement paperwork was turned in for reimbursement. There was extrication training and kitchen fire training last month. Nelson shared that reimbursement was already received in the amounts of \$960 and \$252. Trenhaile shared that last year was a year with more training than normal. This month's training will include driver's training and pump training. Finally, Michalski, Trenhaile and J. Hibke traveled to Carlton to receive an award for exceptional service. A round of applause was given for a job well done.

Run Report: J. Hibke reviewed the Run Report for June, 2024, detailing the 21 calls responded to.

The next board meeting is scheduled for Tuesday, August 13th, 2024 at 6:30 p.m.

Nelson motioned to adjourn, Lower seconded, and the motion carried unanimously. The meeting was adjourned at 7:05p.m.

Respectfully submitted by Kimberly Wesley, Substitute Recording Secretary.