

**Moose Lake Area Fire Protection District**  
**600 Hwy 73**  
**Moose Lake, Minnesota 55767**  
**Official Minutes for the Regular Meeting of the Fire District**  
**Tuesday, July 11, 2023, 6:30 p.m.**

The meeting was opened by Chair Steve Aldrin at 6:30 p.m. Fire District Board Members present were Steve Aldrin, Guyal Nelson, Walt Lower III, and Jeff Kirk.

Others in attendance were Executive Director Osten Berg, Firefighter Chief Jim Michalski, Assistant Chief Corey Hibke, Captain Steve Trenhaile, First Lieutenant Dan Hattenberger, Second Lieutenant Joyce Hibke, Tony Bakhtiari of Windemere Township, Earl Nett of Silver Township and Substitute Recording Secretary Kimberly Wesley.

**Agenda:** A motion was made by Nelson and seconded by Kirk to approve the Amended Agenda adding the new Firefighter job application to New Business. The motion carried unanimously.

**Minutes:** Berg indicated the Executive Director Report should be corrected to say Complete Auto as doing the repairs, not A&B. A motion was made by Nelson to approve the amended minutes and seconded by Lower. The motion passed unanimously.

**Treasurer's Report:** Nelson reviewed the Treasurer's report and check register. He indicated the audit was completed and the audit firm was informative and helpful in its completion. A suggestion was made to invite the auditor to the next meeting. Nelson will look in to this. A motion was made by Kirk and seconded by Lower to approve the Treasurer's report. The motion passed unanimously.

**Old Business:** none.

**New Business:** Copies of the new Firefighter job description/application were distributed to Board members for review. The revised job description/application is based off Carlton's application. It was needed as the former description/application was very outdated. Kirk suggested adding expectations regarding the number of meetings and training sessions the applicant must attend per year. After discussion, this may be added as an addendum next month. A motion to accept the new, revised Firefighter job description/application was made by Nelson and seconded by Kirk. The motion passed unanimously.

**Township Information:** Tony Bakhtiari reported that Windemere township has been busy clearing brush from the storms. Earl Nett reported that Silver Township has been working on road repair and clearing brush also.

**Executive Director:** Berg reported that Complete Auto worked on 449, completing diagnostics. They will prepare a quote of needed work and will contact Berg when available. Berg also indicated that the general maintenance work on 442 is completed. There were no issues. Hibke added that the maintenance was completed in a timely fashion.

**Department Report:** Chief Michalski reported 444 exhaust is fixed. There is one applicant for the Firefighter opening. They would like to interview in a timely fashion. Kirk will fill in for Hoppe.

The DNR grant was completed and turned in. It offers a 50/50 cost match for wildfire fighting gear, flashlights and gloves.

Assistant Chief Hibke indicated he will do further research into tools.

Second Lieutenant Hibke reviewed the run and call report.

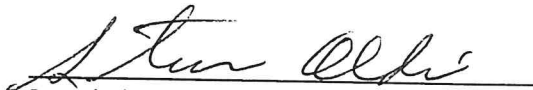
Upcoming events: Steak Fry on July 15<sup>th</sup> and Golf tournament on September 15<sup>th</sup>. There will be a Firearms raffle at the County Fair in August.

**Upcoming Meeting:** Tuesday, August 8, 2023 @ 6:30 p.m.

Nelson motioned to adjourn, Kirk seconded and the vote carried.  
The meeting was adjourned at 7:00 p.m.

Respectfully submitted by Kim Wesley, 7-19-23.

Respectfully submitted,



Board Chair  
Steve Aldrin



Clerk  
Guyal Nelson