

Moose Lake Area Fire Protection District
600 Hwy 73
Moose Lake Minnesota 55767
Official Minutes for the Regular Meeting of the Fire District
6:30pm Tuesday, January 9, 2024 Fire Hall Conference Room

Board Members present: Steve Aldrin, Guyal Nelson, Walt Lower, Jon Lund. Jeff Kirk arrived at 6:35pm.
Firefighters: Chief Jim Michalski, Assistant Chief Corey Hibke, Captain Steve Trenhaile, First Lieutenant Dan Hattenberger, Second Lieutenant Joyce Hibke and Release Association Chad Davidson.
Others: Tony Bakhtiari, Windemere Township.

The Organizational meeting opened by Chief Jim Michalski at 6:30pm.

Chair: Guyal Nelson nominated Steve Aldrin for the position of Chairman. Lund seconded the nomination and the vote carried.

Vice Chair: Guyal Nelson nominated Jon Lund for the position of Vice Chairman. Lower seconded the nomination and the vote carried.

Secretary/Treasurer: Walt Lower nominated Guyal Nelson for the position of Secretary/Treasurer. Lund seconded the nomination and the vote carried.

Motion was made by Aldrin for the following:

Official polling place: Fire Hall, postings on the bulletin board at the civic center.

Official Depository: First National Bank of Moose Lake.

Chief designee to make purchases: Fire Chief.

Official Newspaper: Star Gazette.

Meeting Dates: Second Tuesday of each month at 6:30pm.

Legal Counsel: Frank Yetka or other Law Firm deemed necessary for that purpose.

District Financial Manager: Hoffman, Phillips, Martel.

Recording Secretary: Cathy Troskey and sub Kim Wesley.

Nelson seconded the motion and the motion passed unanimously.

Board compensation rates were set as follows:

\$50 per meeting for Board Members.

\$425 per quarter for the Chairperson.

\$500 per quarter for the Secretary/Treasurer.

\$75 per meeting for the Recording Secretary. \$15/hr. for any additional typing needed.

Motion to approve compensation was brought by Kirk and seconded by Nelson and the motion passed unanimously.

Aldrin reported that the travel expenses remain at equal to the state per diem, and the federal rate cents per mile. The meal expenses were raised to actual meal expenses, not to exceed \$45 per day. The fire department member's per diem was raised to \$50 for up to four hours, and \$100 for over four hours per day. Nelson made the motion to approve, Lower seconded and the motion passed unanimously.

The organizational meeting was adjourned at 6:37pm. Nelson motioned, Lower seconded and the motion passed unanimously.

Monthly Meeting:

The monthly meeting was called to order at 6:37pm by Aldrin.

Agenda: Aldrin would like to add Firefighter Pay, Radio Ad for New Members, Property for Sale and Nelson would like to add Public Safety Aid under New Business. A motion was made by Lower and seconded by Lund to approve the Amended Agenda. The motion passed unanimously.

Minutes: A motion by Nelson and seconded by Lund to approve the December, 2023 Minutes. The motion passed unanimously.

Treasurer's Report/Bill List: Nelson reviewed the Treasurer's Report and Bill List. A motion was made by Lower and seconded by Lund to approve the Treasurer's Report and Bill's List. The motion passed unanimously.

Old Business: By-laws are still tabled at this time until Aldrin and Kirk can meet to discuss same.

New Business:

- A motion was made by Nelson and seconded by Lower to increase Fire Fighter's pay to \$12. The motion passed unanimously.
- Aldrin would like a radio ad placed for recruiting with the Moose Radio Station.
- Aldrin spoke about mutual aid agreement with Pine County and Michalski will meet with them to get it done.
- Land for Sale. Aldrin spoke about a small triangle piece of land next to the Fire Department that is for sale. Will check on price of land.
- Nelson called the State on the public safety aid of \$113,000 that can be used for equipment related to fire rescue and emergency services. Lower will check with the City on this funding.

Township Information:

- **Windemere Township** – Bakhtiari reported Windemere Township now has their meetings at Camp Miller in Sturgeon Lake.
- **Silver Township** – No report.

Department Report:

- **Chief** – Michalski is requesting to use \$40 for meals during recruitment times. Michalski reported the two small trucks do not have back up alarms and that they should have alarms and they are currently working on truck repairs in-house. A motion was made by Aldrin and seconded by Kirk to approve the \$40 for meals and get the back-up alarm bulbs for the two small trucks. The motion passed unanimously.
- **Assistant Chief** – C. Hibke reported that they interviewed Robbie Moffett and pending his physical they would like to put him on the department. A motion was made by Aldrin and seconded by Lund to add Robbie Moffett to the Department pending he passes his physical. The motion passed unanimously.
- **Captain/Training Officer** – Trenhaile reported that they are sponsoring fire fighter class 1 and 2 end of the month. Blue Fire Training will be coming in for new fire fighters and totally reimbursable. Three new fire fighters went to Cass Lake for training and went through their technician class. They wanted to do water training class last Saturday and it went well. The Star Gazette did a story on it.
- **First Lieutenant** – Hattenberger reported equipment is good. Will need do some ordering next year. Trenhaile stated air bottles are now \$1,300 new. Trenhaile will do further research on air bottles. Trenhaile said to not renew Lexipole as it is not needed.
- **Second Lieutenant** – J. Hibke read run report.
- **Relief Association** – Davidson had no report.

Next meeting is February 13, 2024 at 6:30pm.

A motion was made by Aldrin and seconded by Nelson to adjourn the meeting at 7:07pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Steve Aldrin", written over a horizontal line.

Board Chair
Steve Aldrin

A handwritten signature in cursive script, appearing to read "Guyal Nelson", written over a horizontal line.

Clerk
Guyal Nelson