

**Moose Lake Area Fire Protection District**  
**600 Hwy 73**  
**Moose Lake, Minnesota 55767**  
**Official Minutes for the Regular Meeting**  
**Tuesday, August 13, 2024**

Fire District Board Members present: Steve Aldrin, Guyal Nelson, Jon Lund, and Jeff Kirk. Walt Lower III was absent.

Firefighters present: Chief Jim Michalski, Assistant Chief Corey Hibke, Second Lieutenant Joyce Hibke, Chad Davidson, and Dan Hattenberg.

Others present: Tony Bakhtiari, Windemere Township, Sheriff Kelly Lake, Elissa Owens, Phil Entner, and Kimberly Wesley, Substitute Recording Secretary.

The meeting was called to order by Steve Aldrin at 6:30 p.m.

**Agenda:** Nelson motioned and Kirk seconded for approval of the agenda. The motion passed unanimously.

**Minutes:** Nelson motioned and Kirk seconded for approval of the July minutes. The motion passed unanimously.

**Treasurer's Report:** Nelson reviewed the Treasurer's Report and Check Detail. Kirk motioned and Lund seconded for approval of the report. The motion passed unanimously.

**New Business:**

- **Relief Benefit:** Michalski explained the chart provided for the Moose Lake Fire Retirement Benefit. He requested the benefit be set at \$3200. Davidson indicated the fund brought in around \$50,000. Donations provided \$20,000 and \$30,000 from other sources. Kirk reviewed that at a \$3200 benefit the funded ratio would be at 112%. He cautioned not to go below 100%. Michalski offered that the information could be reviewed and a decision was needed by October. Aldrin suggested thinking about it and table a decision until September.
- **Use of Police Department:** Sheriff Lake gave an update that one deputy is currently on duty full time with others filling in when needed. They are working towards the goal of four deputies. She addressed the request for a key to access the area used. A key cannot be provided because of FBI rules. People may be escorted by Sheriff's Department officers when maintenance issues arise. J. Hibke asked about access to the name and addresses of people involved in car accidents for billing purposes. Sheriff Lake responded that she needs to check on that because of privacy laws.
- **Land:** Aldrin explained that the owner of the adjacent land to the north of the building would like to donate it to the MLAFD as a tax write off. The MLAFD will incur expenses for an appraisal and attorney fees.
- **CPR & AED:** Nelson shared that the first shipment of Rescue Annies and AEDs have arrived. Members are being certified. The equipment will be on display at the Carlton County Fair.

Nelson will check on printing a brochure. Kirk offered thanks to the firefighters for attending community events.

**Old Business:**

- **Electric Meter:** Kirk explained that no one can find a written document regarding the electric meter and that there needs to be something in writing between the involved parties. Nelson agreed and indicated both sides have been unable to locate any documents. Owens asked if there could be small groups to discuss the issue. Kirk suggested each side write down what they believe the agreement was. He encouraged discussion to decide what would be reasonable and create a want list to work off of. He believes small group discussion should happen first, then brought to the governing bodies. Owens requested a date or timeline for this to happen. Kirk suggested within the next month. Aldrin suggested there should be a discussion about what is included in the agreement by the September 10<sup>th</sup> meeting. Owens shared the city meets August 14<sup>th</sup> and September 11<sup>th</sup>. She is hoping this exchange creates an understanding of what the MLAFD does and what the city does. Kirk shared that it would be a good idea to work in smaller groups to create a rough draft, not to decide, but to share information.

**Tabled:**

- **By-Laws:** Aldrin and Lund are planning on meeting soon.
- **Future Agreement with City:** see discussion for electric meter.

**Township Information:**

- **Windemere:** Bakhtiari thanked the city for use of the building for the monthly meetings. He offered possible services for the monthly use.

**Chief Report:** Michalski reported there is truck inspection this month. He also indicated they would be present at the Carlton County Fair. Kirk asked about the Steak Fry in July and Michalski shared they served 415 steaks.

**Firefighter Reports:** C. Hibke shared that Custom Fire is coming to give options for customizing the fire truck. Trenhaile reported there was in house training this month, CPR training next month, and EMR training in October. The gas detectors were sent in to be recalibrated. He shared they applied for a State Farm grant even though the MLAFD exceeded the threshold for operating costs. The DNR grant was submitted and usually takes a month.

**Run Report:** J. Hibke reviewed the Run Report for July 2024, detailing the 37 calls responded to.

**Relief Association:** Davidson indicated fundraising continues. Activities include the Carlton County Fair, Raffle tickets and the Golf Scramble.

Nelson motioned to adjourn and Kirk seconded. The motion passed unanimously. The meeting adjourned at 7:02 p.m.

The next meeting is scheduled for September 10, 2024 at 6:30 p.m.

Respectfully submitted by Kimberly Wesley, Substitute Recording Secretary.