

**Moose Lake Area Fire Protection District**

600 Hwy 73

Moose Lake Minnesota 55767

Official Minutes for the Regular Meeting of the Fire District  
6:30pm Tuesday, August 8, 2023 Fire Hall Conference Room

The meeting opened by Chair Steve Aldrin at 6:30 pm. Fire District Board Members present were Steve Aldrin, Guyal Nelson, Walt Lower and Jeff Kirk. Others in attendance were Executive Director Osten Berg, Firefighter Chief Jim Michalski, Assistant Chief Corey Hibke, Second Lieutenant Joyce Hibke, Dan Hattenberger, Chad Davidson, Tony Bakhtiari of Windemere Township and Recording Secretary Cathleen Troskey.

**Agenda:** A motion was made by Nelson and seconded by Lower to approve the Amended Agenda adding Audit and closed meeting information to new business.  
The motion passed unanimously.

**Minutes:** July minutes will be approved at September meeting.

**Treasurer's Report:** Nelson reviewed the Treasurer's Report and Check Register. A Motion was made by Lower and seconded by Kirk to approve the Treasurer's Report.  
The motion passed unanimously.

**Old Business:**

- **Recruitment Date** – Jim Michalski spoke about the recruitment date on August 26, 2023 from 11am to 2pm. The relief has booth at the Carlton County Fair and would like to recruit at the Fair if Board will pay half of the booth. A motion was made by Aldrin to pay half of the booth at the Fair up to \$200 and this was seconded by Lower. The motion passed unanimously.

**New Business:**

- **Audit** – Nelson discussed the audit and stated it is a good company to work with. Copies of audit were given out to all. The audit company would like to meet with the Board within the next year.
- **Closed Meeting** – Lower requested a Special Closed Meeting. A Special Closed Meeting will be scheduled for August 14, 2023 at 6:30 pm to discuss personnel issues. A 3 day written notice will be posted at City Hall and in front of Fire Hall. Any discussion about Windemere has to be an open meeting.
- Kirk talked about if the City is replacing Hoppe. Lower stated it will be talked about at the City Council meeting. Nelson wanted to know how the City will do this. Lower stated if they can find someone right away they will put the person in and if not, it will be advertised and see who signs up for it and then the City would be voted on a person at next meeting. Nelson wanted to know if the Board has any input. Board has not had input in the past.

**Township Information:**

- **Windemere Township** – Bakhtiari had nothing to report.
- **Silver Township** – No report.

**Executive Director Report**

- Berg is working with County Auditor's on Windemere questions.

#### Department Report:


- **Chief** – Michalski reported they attended National Night Out, had their annual steak fry and have the Triathlon and the Carlton County Fair and recruitment event coming up.
- **Assistant Chief** – C. Hibke reported still looking at tools and that the interview with Levi Schoenrock went well and recommends putting him on the fire department pending physical. Nelson made a motion to approve the hiring of Levi Shoenrock pending physical and seconded by Kirk. The motion passed unanimously.
- **Captain** – Put in for DNR grant.
- **First Lieutenant** – No report.
- **Second Lieutenant** – J. Hibke reviewed the run and call reports.
- **Relief Association** – Davidson reported steak fry went well, they are selling t-shirts, have a raffle at the fair, relief meeting coming up soon and there is a golf tournament on September 15, 2023.

#### Upcoming Meeting:

- Tuesday, September 12, 2023 at 6:30 pm in the Fire Hall Conference Room.

A motion was made by Aldrin and seconded by Nelson to adjourn the meeting at 6:59 pm.

Respectfully submitted,

  
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Board Chair  
Steve Aldrin

  
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Clerk  
Guyal Nelson