Moose Lake Area Fire Protection District

Board Meeting, Tuesday, March 14, 2019

Board Members present: Berg, Nelson, Hoppe, Lower Absent: Aldrin

Firefighters present: Chief Michalski, Ass’t Chief C. Hibke, J. Hibke, Hoadley, Hattenburger, Chandler

Others: Sue Pederson representing Silver Township

The meeting was called to order at 6:30 p.m.

**Agenda:** Add Insurance coverage wavier. Agenda approved with addition, Nelson/Hoppe. Carried.

**Minutes:** Approved, Hoppe/Nelson. Carried.

**Treasurer’s Report and Bill List:** Approved, Hoppe/Lower. Carried.

**Old Business – Interview Room:** The former district office has been turned over to the police department for an interview room.

**Phone lines with Internet:** Berg said that he is taking more of a broad view of what the needs are. He has been talking to people but hasn’t heard back. The police department has replaced its computers and can give their Toughbooks to the fire district. He also suggested getting a small cell tower at the fire hall.

**New Business – SCBA Presentation:** No one came to make the presentation.

**Mugs and Hugs:** The event will be held on April 27. More information is needed.

**Liability insurance coverage:** Motion by Nelson to not waive the liability insurance coverage from the League of Minnesota Cities. Second by Hoppe. Carried.

**Purchasing Policy:** Berg said that old policy is outdated. Any purchases need to be approved by an officer. The fire chief needs to identify who the people are that are making the purchases. Limitations need to be set on how much is spent every month. Gas is not included. The firefighers that make the purchases need to sign the receipts. Prices of items need to be checked into. Permission is needed to make purchases. If the Relief Association buys from the fire department, it needs to be identified what the purchase was for. There will be a limit set on the dollar amount or under a certain amount. Quotes are needed for items that are over $500. There will be a list of approved vendors so it can be determined what vendor to contact when needed. Motion to approve the changes in the purchasing policy effective 3-14-19, Nelson/Hoppe. Carried.

**Township Information – Windemere:** No one was present.

**Silver:** Sue Pederson said that she wanted a breakdown of the number of calls in Silver Township. She also wanted to know how much the township will have to pay this year for contracted services from the fire district. She was told that she was welcome to attend the meetings but she would not be able to vote unless the township became part of the fire protection district. Berg said that she could be a vital link to the township. He said that a representative of the fire protection district board has never been invited to the annual township meeting and no one has attended to give a report.

**Department Report:** Michalski reported that there have been a few structure fires, including the fire at the Moose Lake Motel the day before. He will be meeting with the fire marshal in the morning. He said that the motel fire was an attic fire and recommended that the fire district seriously consider purchasing a ladder truck. Berg told him to look for grants./Hattenburger said that flashlights are needed for the helmets. Berg told him to get prices./Chandler said that he asked for opinions from the firefighters about dividers for the gear. No one cared so the idea was abandoned./ Midway Sewer pumped the oil waste from the drain./Prices for hose reels for the wash bay loaded with 100 feet of ¾ inch hose was $700. The actual need is for 75 feet of ½ inch hose. He will check on those prices.

**Run Report:** J. Hibke read the report. She also said that the Dairy Queen fed all of the firefighers at no charge after the motel fire was out. Berg said to publish an ad in the Star Gazette to thank the Dairy Queen./The Relief Association will meet the first week in April.

The next meeting of the fire protection district board was set for Tuesday, April 9, at 6:30 p.m.

The meeting was adjourned at 7:10 p.m. Nelson/Hoppe. Carried.